

NORTH POINT DENTAL ASSOCIATES

NO SHOW AND RESCHEDULE POLICY

A "No Show" is a patient who FAILS to keep a scheduled appointment without notifying us or who reschedules with less than 24 hours notice. We understand that unavoidable circumstances sometimes cause patients to miss appointments. Therefore;

1. The first "No Show" occurrence is noted in the patients chart.
2. After the first "No Show" occurrence, a deposit must be made to hold the next appointment time. A no show fee of \$ 25.00 for hygiene up to \$150.00 for operative visits will be assessed. _____ (initial).
3. The next "No Show" the deposit will be retained by North Point Dental Associates and another deposit must be made for all appointments.

We may need to reschedule your appointment for the following reasons;

1. If you are more than 10 minutes late for your appointment.
2. In consideration of the health of our other patients and staff, if you are sick.
3. If you fail to bring your co-pay if one is required.

Thank you for your understanding and cooperation.

Print name: _____

Signature: _____